HOOKSETT VILLAGE WATER PRECINCT
ANNUAL MEETING
Minutes for February 25, 2025

Present at the annual meeting were: Acting Chair/Commissioner James O'Brien, Commissioner Russell Pelletier, Commissioner Michael St. Germain, Office Manager/Clerk Nancy Philibotte, Treasurer Scott Ewing, Attorney BJ Branch, Supt. Michael Heidorn, Councilman Vincent Lembo, Jenna Rzasa/Tata & Howard

Absent: Chairman/Commissioner Todd Smith, Commissioner Michael Jache

In person voters (6) verified by Supervisor of the Voters Checklist - Michael Horne.

Nancy Philibotte resigned as clerk. James O'Brien accepted.

Meeting opened at 6:00

Nancy Philibotte volunteered to act as Moderator for the meeting. Motion by James O'Brien seconded by Michael St. Germain. Vote taken. All approved.

Motion made by Russell Pelletier seconded by Michael St. Germain to have BJ Branch act as assistant Moderator for the meeting. Vote taken. All approved.

Motion made by Russell Pelletier seconded by Michael St. Germain to waive the reading of entire Warrant.

Warrant was read:

Village District of Hooksett Village Water

New Hampshire

Warrant

2025

The inhabitants of Hooksett Village Water Precinct in the state of New Hampshire qualified to vote in Precinct affairs are hereby notified that the Annual Precinct Meeting will be held as follows:

Date: February 25, 2025
Time: 6:00 PM
Location: Hooksett Village Water Precinct
7 Riverside Street, Hooksett NH

Article 01: To choose a Moderator for the ensuing year

Nomination for Moderator (1 Year): Nancy Philibotte made by James O'Brien, seconded by Michael St. Germain. Other nominations: None. Motion to close nomination made by Michael St. Germain, seconded by Russell Pelletier.

Article 02: To choose a Clerk for the ensuing year

Nomination for Clerk (1 Year): Nancy Philibotte made by Russell Pelletier, seconded by Michael St. Germain. Other nominations: None. Motion to close nomination made by Michael St. Germain, seconded by Russell Pelletier.

Article 03: To choose a Treasurer for the ensuing year

Nomination for Treasurer (1 Year): Scott Ewing made by James O'Brien, seconded by Russell Pelletier. Other nominations: None. Motion to close nomination made by Michael St. Germain, seconded by Russell Pelletier.

Article 04: To choose a Commissioner for the ensuing five years

Nomination for Commissioner (5 Years): Todd Smith made by James O'Brien, seconded by Michael St. Germain. Other nominations: None. Motion to close nomination made by Michael St. Germain, seconded by Russell Pelletier.

Article 05: Water Service Infrastructure Improvements

To see if the Precinct will vote to raise and appropriate the sum of Eight Hundred Thousand Dollars ($800,000) for the purpose of all work needed to identify, engineer, purchase materials for, and replace water system services improving compliance with the Federal Lead and Copper Rule; to issue not more than Eight Hundred Thousand Dollars ($800,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (NH RSA 33:1 et seq., as amended); to authorize the Commissioners to negotiate the issuance of such bonds or notes and to determine the date, term of payment, and rate of interest thereon; to authorize the Commissioners to participate in the Drinking Water State Revolving Fund (DWSRF RSA 486:14) for this purpose; further to authorized the Commissioners to apply for, accept and expend unanticipated funds from a state, federal or other governmental unit or a private source which become available pursuant to RSA 3195-b for the same or similar purposes of this article. (Recommended by the Commissioners) (Recommended by Budget Committee) (2/3 ballot vote required)

Explanatory Note:

It is anticipated but not guaranteed that the Precinct will receive up to $568,000 (71%) in principal forgiveness from the State Revolving Fund loan program.

Motion to accept made by James O'Brien, seconded by Michael St. Germain. Vote taken: 6 approved, 0 opposed. Article passed.

Article 06: General Precinct Operations

To see if the Village District will vote to raise and appropriate the sum of $1,671,631.00 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by Commissioners) (Recommended by Budget Committee) Motion to accept made by James O'Brien, seconded by Michael St. Germain. Vote taken: 6 approved, 0 opposed. Article passed.

Article 07: Transfer to Water Main Trust Fund

To see if the Village District will vote to raise and appropriate the sum of $75,000.00 (Seventy-Five Thousand Dollars) to be added to the HVWP Water Main Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Recommended by Commissioners) (Recommended by Budget Committee) Motion to accept made by James O'Brien, seconded by Michael St. Germain. Vote taken: 6 approved, 0 opposed. Article passed.

Article 08: Transfer to Facility Trust Fund

To see if the Village District will vote to raise and appropriate the sum of $20,000.00 (Twenty Thousand Dollars) to be added to the HVWP Facility Trust Fund previously established. This sum to come from unassigned fund balance. No amount to be raised from taxation. Motion to accept made by James O'Brien, seconded by Michael St. Germain. Vote taken: 6 approved, 0 opposed. Article passed.

Article 09: Acceptance of Unanticipated Sources of Funds

Shall the Village District accept the provisions of RSA 31:95-b providing that any village district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Commissioners to apply for, accept and expend, without further action by the Village District meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. (Recommended by Commissioners) Motion to accept made by James O'Brien, seconded by Michael St. Germain. Vote taken: 6 approved, 0 opposed. Article passed.

Article 10: Accept Gifts, Grants and Bequests

To see if the Precinct will vote to authorize the Board of Water Commissioners to accept gifts, grants and bequests and to expend the same for such legitimate purposes of the Precinct as may be specified by the donor. such gifts grants and bequests shall provide that said purpose will not require the expenditure of additional Precinct funds and for such other terms and conditions as the Board of Water Commissioners shall approve. (Recommended by Commissioners) Motion to accept made by James O'Brien, seconded by Russell Pelletier. Vote taken: 6 approved, 0 opposed. Article passed.

Article 11: Ratify and Affirm Ordinances and By-Laws

To see if the Precinct will ratify and affirm as ordinances any By-Laws adopted by the Commissioners during the preceding year and affirm the Commissioners' written schedule of fees and charges. (Recommended by the Commissioners) Motion to accept

made by James O'Brien, seconded by Michael St. Germain. Vote taken: 6 approved, 0 opposed. Article passed.

Article 12: Ratify and Affirm Trust Fund Descriptions

To see if the Precinct will ratify and affirm the updated Trust Fund descriptions adopted by the Commissioners during the preceding year. (Recommended by the Commissioners) Motion to accept made by James O'Brien, seconded by Michael St. Germain. Vote taken: 6 approved, 0 opposed. Article passed.

Article 13: To transact any other business

To transact any other business that may legally come before said Meeting. Motion to accept made by James O'Brien seconded by Russell Pelletier. Article passed.

James O'Brien made a motion seconded by Russell Pelletier to accept the warrant as presented. Vote taken. All approved.

Position of Moderator for one year: Vacant
Position of Clerk for one year: Nancy Philibotte
Position of Treasurer for one year: Scott Ewing
Position of Commissioner for five years: Todd Smith

Oath was given by Attorney BJ Branch.

James O'Brien made a motion for the Clerk to cast one ballot. Seconded by Russell Pelletier.

James O'Brien made the motion to adjourn Annual Meeting at 7:10 pm. Motion was seconded by Russell Pelletier.

Respectfully Submitted by:
Nancy Philibotte

Nancy Philibotte

Board of Water Commissioners
Hooksett Village Water Precinct

State of New Hampshire
County of Merrimack

I Certify that this is a true and correct copy of a document in the possession of Hooksett Village Water Precinct.

Dated 3/25/2025

NANCY M PHILIBOTTE
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
July 19, 2028