HOOKSETT VILLAGE WATER PRECINCT MINUTES OF OCTOBER 28th, 2025

Present at the meeting were : Chairman/Commissioner Todd Smith ,Commissioners Michael Jache, Russell Pelletier, James O'Brien, Michael St. Germain, Treasurer Scott Ewing, Attorney BJ Branch, Office Manager/ Clerk/Collector Nancy Philibotte, Asst Supt Matt Norris, Jenna Rzasa Absent: Russell Pelletier, Councilman David Smith, Michael Heidorn

Monthly meeting opened at 6:03 p.m.

Motion made by Michael Jache seconded by James O'Brien to accept the minutes of the September 23rd meeting.

Treasurer's Report:

Cleared balance as of September 30, 2025: $ 131,586.68
Uncleared transactions of $1,364.77 leaving a Register balance $132,172.00
NHPDIP Investment balance: open $ 397,434.83 deposit:$ 150,000.00 withdrawal:$ 0.0 Int: $1,870.96 Close: $497,434.83
NHPDIP System Dev balance: open: $48,179.10 deposit: $0.00 withdrawal: $0.00 int:$169.88 Close $ 48,348.98

Report accepted as presented by James O'Brien seconded by Mike Jache

Collector's Report: Ending CUSI billing 10/14/2025
Month opened with $33,870.78 due, $-3,304.81 backdated items $0.0 quarterly billing, $124.25 final bills, $ 26,400.02 collections $490.00 misc. $0.00 refund, $114.17 return check $ -829.11adjustments, $0.00 penalties, leaving $ 3,951.09
New Muni-link reports to begin as of 10/15/2025 and presented for approval at November meeting.

Report accepted as presented by Jim O'Brien seconded by Michael Jache

Superintendent's Report:

1. Misc. admin
2. Bills/Financials
3. Water Quality
4. Water Use/diversion
5. Pike Quarry
6. Training

7 Planning &Construction

8. Asset Mgmt./Mapping & GIS

APPROVED

9. Pump House/Scada
10.New Sources
11. Cross-Connection Control
12. Misc. Field Projects
Report accepted as presented Jim O'Brien seconded by James O'Brien

Attorney Report:
Discussion: Bernice St.
Boat ramp R.O.W.-Town agreed permission to proceed with the pipe

Old Business:
Discussion: Credit on solar ?
Discussion: Timber deposit into escrow account

New Business:
Discussion: Jenna Rzasa-System Dev fees
Discussion/vote at November meeting

Motion made by James O'Brien seconded by Michael St. Germain since New Hampshire law requires yearly renewal of policies for those policies to be considered effective, that we renew and approve all policies currently in existence without amendment.
Voice vote taken. All Approved.

Motion for Housekeeping made by James O'Brien seconded by Michael St. Germain All matters upon which a consensus was reached during tonight's meeting, but where there may not have been a separate and distinct motion, be formally approved by the Board via this motion. Voice vote taken. All approved.

Motion made by James O'Brien seconded by Michael St. Germain to Indemnify and defend All Commissioners and employees from financial exposure from any and all claims arising out of the performance of their duties. Voice vote taken. All Approved.

Meeting adjourned at 7:06 Motion made by Michael St. Germain seconded by James O'Brien

Respectfully submitted by : Nancy Philibotte

APPROVED